



SUBSCRIPTION-BASED INFORMATION TECHNOLOGY ARRANGEMENTS ACCOUNTING POLICY

General Information

Reason For This Procedure:

To establish a procedure for accounting for subscription-based information technology arrangements (SBITAs), that complies with federal, state and West Virginia University (WVU) reporting requirements.

To Whom Does This Procedure Apply:

This Procedure applies to all West Virginia University departments, including those on the regional campuses - Potomac State College of WVU, WVU Institute of Technology, Charleston division of the Robert C. Byrd Health Sciences Center, Jackson's Mill State 4-H Conference Center and Camp, and the WVU Farms - and the West Virginia University Research Corporation.

Website Address For This Procedure:

<http://iara.wvu.edu/policies>

Definitions

Subscription-Based Information Technology Arrangement (SBITA)

A contract that conveys control of the right to use another party's information technology software, alone or in combination with tangible capital assets, for a noncancelable period of time of twelve months or longer in an exchange or exchange-like transaction (as prescribed by GASB Statement No. 96).

See Appendix A for more detail.



West Virginia University
Policy Division of
Administration and Finance

Responsible Unit: IARA
Originally Issued: July 1, 2022
Updated:

Procedure

The Institutional Accounting, Reporting and Analysis unit (IARA) is responsible for the annual audited financial statements. As part of the financial reporting process, IARA must review all contracts entered into by WVU to determine the proper accounting treatment. See Appendix A for further information.

In order to assist IARA with this task, University departments should provide IARA with a copy of any contracts that convey the right to use another entity's information technology software. IARA may also request additional information as needed.

Responsibilities

Procedure Development

The responsibility for procedure development of this policy rests with Institutional Accounting, Reporting and Analysis.

Implementation

The responsibility for implementation of this procedure rests with Institutional Accounting, Reporting and Analysis.

Interpretation

The responsibility for interpretation of this procedure rests with Institutional Accounting, Reporting and Analysis.

Contacts

Additional information or questions regarding this procedure can be obtained by contacting Institutional Accounting, Reporting and Analysis at 304-293-4008.



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Related Documents

Appendix A of WVU's Subscription-Based Information Technology Arrangements Accounting Policy provides additional information regarding the definition of a SBITA, contracts that are excluded from this policy, the accounting requirements for SBITAs, and other information.

Barbara Weiss

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8/15/23

Date